

January 16, 2024 PBBC Executive Board Meeting Minutes

6:30pm / Prosper HS Band Hall

- I. 6:38pm call to order
Niki Carbajal approve November minutes; Bert Mueller 2nd
Marsha Ford approve December general meeting minutes; Niki Carbajal 2nd

Attendance - Aaron Renzenbrink, Pat Jones, Marsha Ford, Niki Carbajal, Kristin Kinchen, Tim Cunningham, Bert Mueller; Lisa Barger, Becky McBreen, Loren Busbee; Jennifer Downs
- II. Treasurer report
Finances have not caught up - \$37,000 outstanding for band fees (85% participation). Awaiting check for the October concessions. Winter guard props have all been donated. Reserves are recommended to be 30-50K. Discussed funds going out between now and May (clinicians, UIL, hospitality, grand nationals deposits, props, uniforms).

Next month everyone is expected to provide a bottom up forecast on spend for the remainder of the school year.

Loren to follow-up with Slim Chickens on outstanding invoice due. Looking to offset the invoice with sponsorship for this upcoming year.

Tabled end of season reserves.
- III. Committee Updates
Hospitality: Banquet date has changed to Friday, May 10. Committees will be put together for planning.
Fundraising: Bingo night planned; Loren is looking to speak with a resource that is interested in working with local businesses for fundraising/sponsorships.
Uniforms: Becky is needing details for dry cleaning fees. She is working with vendors for per student estimate.
Communications: Website is working and has been renewed.
- IV. Director updates
One All-State student - Benny Hu - 6th overall. Mr. Renzenbrink is looking to get a banner outside the school for him. Working on show design for upcoming marching season. A resource will be working with us weekly for marching season. For next season Grand Nationals and state are in the same week (middle of November). Summer band will start later since school will start later. Looking to apply for Rose Parade (for two years out).

V. New business

ByLaws Changes: Changing language in the bylaws to January - December. Officer elections: Looking for participants for a nominating committee.

PBBC Operations manual: everyone will need to take the time to document their positions for onboarding new board members.

Band fees for 2024-25: finalize next meeting. All indication is they will increase (other PISD high schools are currently higher)

Scholarships: Funds from online auction will go in full to 2024 senior scholarships

VI. Adjourn 7:53pm