



Prosper Band Booster Club
PBBC Executive Board Meeting Agenda
November 10, 2025 | 6:30pm | Prosper HS

- I. Opening/Welcome - Dev
 - i. Call to Order - 6:34pm
 - ii. Record Attendance - LCaufield, JDowns, HScarborough, NCarbajal, DShafeek, SJhanke, JDiewald, LMitchell, BMcBreen, SWeitenbeck, JZhukov, SHerriage
 - iii. Approve October Meeting Minutes - motion to approve, Carbajal 1st, Caufield 2nd.

- II. Director Updates - Reviewed silent auction information (see silent auction bullet below). The District is covering playoff meals - Dana at the district will reach out soon. Only directors and students will be covered. PBBC will cover chaperones and drivers. The hotel charged the district for truck parking and they will send an invoice to PBBC for reimbursement. Reviewed winter concert - going back to previous format of full band concert with PBBC providing hot chocolate.

- III. Committee Updates
 - i. Fundraising - Laura
 1. Cane's fundraiser brought in \$110. Frisco Sports spirit wear reimbursement will be somewhere around \$1200. Concessions check will come in after playoffs are over.
 - ii. Hospitality - Jennifer
 1. Banquet - confirmed banquet at Hope Fellowship on 5/8. Contract forthcoming. Food and decor is already in process with JDowns' contacts. Senior gift (gift card) and banner is given out that night.
 2. Holiday Party - 12/16 for students
 3. Percussion Coffee House - 12/18, donated desserts
 4. Senior Night - went well, 63 flower bouquets and sashes were created. Senior banners were up and looked great.
 - iii. Communications - Niki
 1. Board Nominations - Carbajal, McBreen, Shafeek rolling off. Potentially bring on co-president. Tabling this until December or voting via email. Voting will include:
 - a. Voting to change VP Hardware to a committee
 - b. Transition VP of Fundraising to be VP of Fundraising and Sponsorships, separating Concessions and Spirit Wear into a separate board position.
 2. Silent Auction - Starting to collect donations on 11/17, open on 12/8, goes through 12/15 (same night as winter concert), pickup begins on 12/17. \$6,000 goes toward senior scholarships and the



rest goes to an angel fund. Will get pushed out via social and email.
Use GalaBid website for bidding and payment.

iv. Treasurer – Dev / Lauren

1. Financials Review - audit with Lisa is underway
 - a. Monthly P&L Review - reviewed hospitality budget, equipment expense, state travel, and color guard uniforms
 - b. Transactions Review - pending transactions include percussion contest food, senior night, Game 10 meal at Texas Roadhouse, and marching tech final payments.
 - c. Game Day / Competition Hospitality Update - under budget by \$12k.
2. Student Fee Collection Update - 2025-26 year outstanding \$37,642. Total including prior years is \$44k.
 - a. Winter Guard & Letter Jacket Ordering - Jahnke and Diewald will discuss with Renzenbrink about creating a policy where must be current on fees to participate in either offering.

v. President - Dev (in for Tim)

1. Review [Action Items Spreadsheet](#)
 - a. Trailer discussion - looking for 3 different quotes and getting quotes on wrapping. Tim is researching.
 - b. Added all directors to action item spreadsheet so they can review and assist in completing
2. Listening Circle Invitation with Mr Alstrin - 12/8 from 5-7pm at school board room for band board members; should we move our December board meeting?

IV. Attendee (spectator) Questions

V. Adjournment - 7:48pm

Next Meeting - December 12/8 at 6:30pm.