



**Prosper Band Booster Club**  
**PBBC Executive Board Meeting Minutes**  
**December 2, 2024, 6:30pm / Prosper HS**

- I. Opening/Welcome - Tim/Bert
  - i. Call to Order – 6:32pm
  - ii. Record Attendance - RLynch, LBarger, ARenzenbrink, TCunningham, BMueller, GMatthews, MFord, JDowns, BMcBreen, MBergman, LMitchell, AWestwick, LCaufield, JOyakawa
  - iii. Approve August Meeting Minutes - JDowns 1st, MFord 2nd
  
- II. Director Updates
  - i. PHS is hosting All-Region Phase I Auditions on 12/5.
    1. Need help monitoring rooms, checking in. Will make a call to the band.
    2. Food provided for judges (Jennifer handling), will be reimbursed.
  - ii. Winter Concert
    1. Will look different this year, trying something new with small ensembles throughout the school. Jazz band ending in the auditorium.
    2. Highlight silent auction, which ends that night.
    3. Guard selling hot chocolate.
  - iii. Winter Guard Contest at PHS
    1. We are hosting on 1/31.
    2. Renzenbrink and Dugger are planning for PHS guard to participate.
    3. Discussion about concessions and how it will be run. This is a possible money maker for the band and want to make the most of the opportunity.
  
- III. Treasurer Updates - Lisa
  - i. Budget
    1. Currently \$11k in the hole.
      - a. State trip cost \$6k which was not budgeted for.
    2. \$50k of income outstanding to collect.
    3. Financial Aid
      - a. Collected \$4,800 in donations.
      - b. Discussion about how to allocate donations received for Financial Aid.
  
- IV. Committee Updates
  - i. President – Tim Cunningham
    1. Budget
      - a. Discussion about timing of 25/26 budget. Would like to start planning in early spring, if not sooner.

2. Thank-you event for volunteers
  - a. Looking at a late January date. Board would provide food.  
Discussion about possible locations for a large group.
- ii. Fundraising – Ginger Matthews
  1. Delivery of Sponsor gifts
    - a. Who will deliver and when? Students to deliver?
    - b. Include a sign to hang in their business that says “Sponsor of PHS Mighty Eagle Band”?
- iii. Hospitality – Jennifer Downs
  1. Silent Auction
    - a. GREAT items! Goes live on 12/9, ends 12/16. Will start teasing items a few days beforehand.
  2. Tent fundraiser
    - a. Purchased 4 tents. Each tent will have a back wall with messages purchased.
  3. Christmas party date is 12/11. This is a student led event, Jennifer working with social committee.
  4. Will help the guard with hot chocolate sales at winter concert.
    - a. Borrow urns from PHS to avoid purchasing them?
    - b. Square payment set up and available to use.

V. Adjournment – 7:43pm