



**Prosper Band Booster Club**  
**PBBC Executive Board Meeting Minutes**  
**September 23, 2024, 5:30pm / Prosper HS**

- I. Opening/Welcome - Tim/Bert
  - i. Call to Order – 5:484pm
  - ii. Record Attendance - RLynch, LBarger, ARenzenbrink, TCunningham, BMueller, GMatthews, MFord
  - iii. Approve August Meeting Minutes - GMatthews 1st, LBarger 2nd
  
- II. Treasurer Updates - Lisa
  - i. Outstanding Fees
    1. Update on outstanding fees to be collected from the current and past years.
  - ii. Budget
    1. Annual budget submitted to the district.
    2. Will start meeting with directors bi-weekly to discuss upcoming expenses and provide budget updates.
  
- III. Committee Updates
  - i. Band Operations – Tim Cunningham
    1. Bylaws
      - a. Updates were made to change cycle of board members.
      - b. Discussion to change VP, Hardware to VP, Uniforms and have field support be a committee that reports to the President.
      - c. Discussion to make concessions volunteering mandatory for each family (unless volunteering in another capacity at games such as field support, chaperone, nurse, etc.)
    2. Fees
      - a. Discussion to adopt a policy to put consequences in place for students that do not pay band fees.
    3. Financial Aid
      - a. Discussion on what the application process will look ilke.
      - b. Budget for financial aid and how/if we can ask parents and the community to support the band in this manner.
    4. Winter Guard
      - a. Winter Guard budget concerns and need to establish a budget for the program.

- b. Will invite Ms. K to the October board meeting to discuss the budget and student fees.
- 5. Board Member Positions for next year
  - a. Will discuss at the October meeting.
- ii. Concessions – Ginger
  - 1. The struggle to get parents to volunteer to help. Same parents that always work are getting frustrated. It’s our biggest fundraiser and important we have success with concessions.
  - 2. Public acknowledgement of volunteers.
  - 3. Discussion to email families that have not volunteered.
- iii. Sponsorships – Ginger
  - 1. Update on sponsorships collected, outstanding, and what’s in the works.
- iv. Concessions - Ginger
  - 1. Sign-ups are going out soon.
  - 2. Requested to purchase a bill counter – ok to purchase
- v. Fundraising - Ginger
  - 1. New sponsors coming in.
  - 2. BOA t-shirt discussion.
    - a. Approval of vendor for shirts and finalizing sponsor logos for shirts.

#### IV. Director Updates

- i. Guard uniforms have shipped and will arrive in the next week.
- ii. Almost done with contest schedules.
  - 1. Update on performance times that have been posted thus far.
- iii. Grand Nats Update
  - 1. Hotel will be the Omni.
  - 2. Band performing in the first block on Friday morning.

#### V. Adjournment – 6:50pm